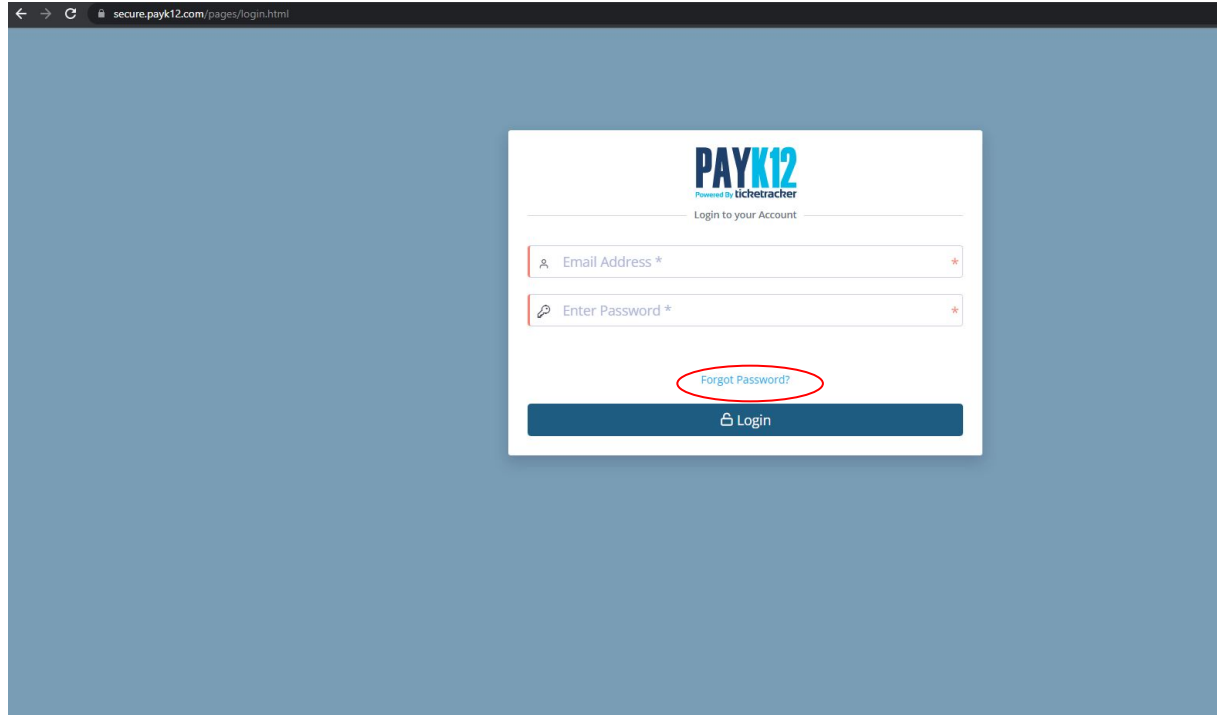


Step-By-Step Instructions for Online Renewal

- Go to secure.payk12.com/pages/login.html and login to your account
- If you do not remember your account information, use the “Forgot Password?” option. You will want to type in the email used for your season tickets last year. You will then receive an email to reset your password.



The screenshot shows a web browser window with the address bar displaying `secure.payk12.com/pages/login.html`. The main content area has a blue background. In the center, there is a white login form. At the top of the form is the **PAYK12** logo, with 'Powered by tickettraxer' written below it. Underneath the logo is the text 'Login to your Account'. The form contains two input fields: 'Email Address *' and 'Enter Password *', both with red asterisks on the right. Below these fields is a link labeled 'Forgot Password?' which is circled in red. At the bottom of the form is a dark blue button with a white lock icon and the text 'Login'.

- Click your name in the top right corner then click “MY ACCOUNT”

The screenshot displays a school store website. At the top left is a blue tiger head logo. Below it is a dark blue navigation bar with a 'Store Home' button. To the right of the navigation bar is a user profile section showing 'BB Hello Brandon' with a dropdown menu containing 'Your Account', 'Orders', and 'Logout'. A red arrow points to the 'Your Account' option. Below the navigation bar is a search bar with the text 'search school store...'. A yellow banner below the search bar indicates the user is impersonating 'BRANDON BECK School Admin' with a 'Cancel Impersonation' link. The main content area is divided into two sections: 'Upcoming Events' and 'Goods'. The 'Upcoming Events' section features three event cards, each with a tiger head logo, the event name, date, time, and price. The 'Goods' section shows two items, each with a tiger head logo. A 'view all events' link is located to the right of the event cards, and a 'view all goods' link is to the right of the goods items.

PayK12 Production Test
2535 E. Southlake Blvd.
Southlake, TX 76092
brandon@payk12.com
555-555-5555

Upcoming Events [view all events →](#)

- Varsity Football vs. Allen HS**
12/01/2022 07:00 pm - 09:00 pm
\$0 - \$0
[View](#)
- Varsity Football vs. Arlington HS**
12/08/2022 07:00 pm - 09:00 pm
\$0 - \$0
[View](#)
- Varsity Football vs. Northwest HS**
12/15/2022 07:00 pm - 09:00 pm
\$0 - \$0
[View](#)

Goods [view all goods →](#)

- Next you will click “TICKETS & PASSES”. Then Scroll down to the “Passes” section at the bottom of the page.

The screenshot shows a user dashboard for 'Brandon!'. It features three main navigation cards: 'Your Orders' (with a folder icon), 'Profile & Security' (with a lock icon), and 'Tickets & Renewals' (with a ticket icon). A large red arrow points to the 'Tickets & Renewals' card. Below these cards, the 'Passes' section is visible, also indicated by a red arrow. This section contains a table of three '2021 Season Pass' entries. Each entry includes the pass number, purchase date, expiration date (12/15/2022), and a '17 Days Left to Renew' warning. Action buttons for 'Renew', 'Get Pass', and 'Sharing Settings' are provided for each pass.

Hello, Brandon!

Your Orders
View your order history

Profile & Security
Edit name or email address
change password

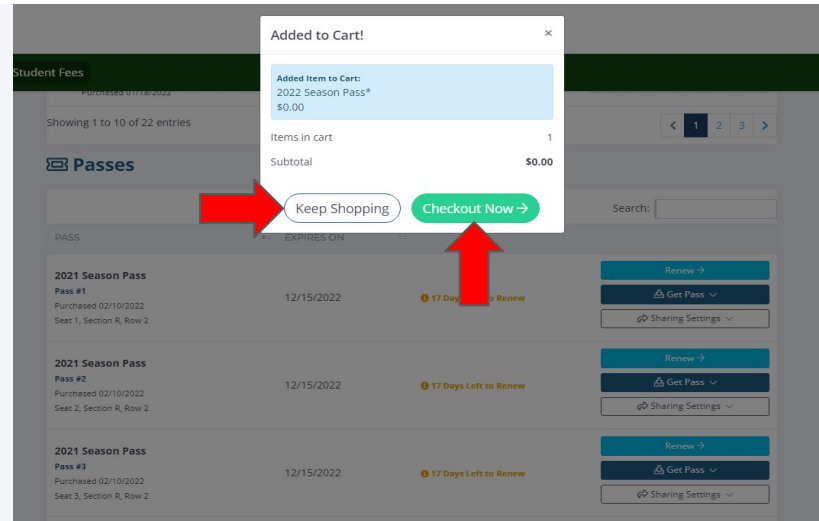
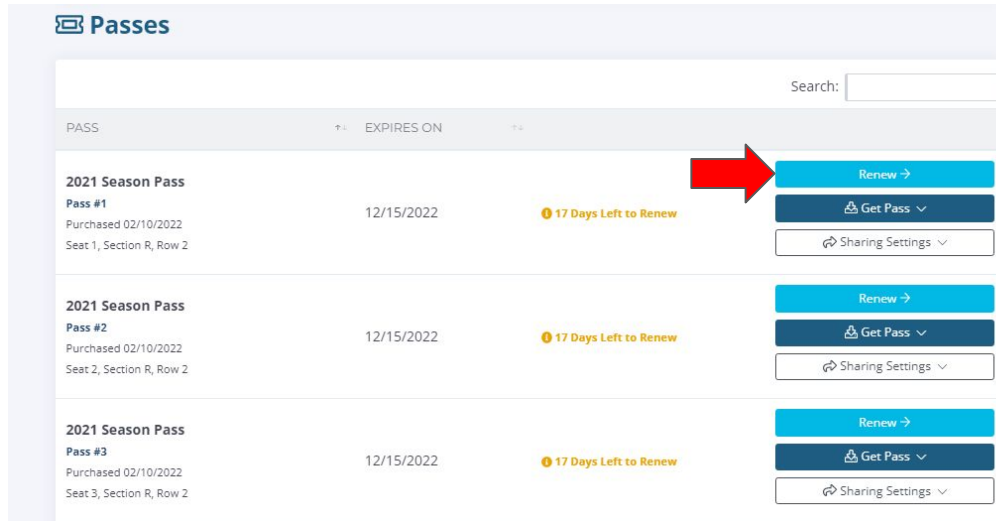
Tickets & Renewals
Redeem tickets or renew passes

Passes

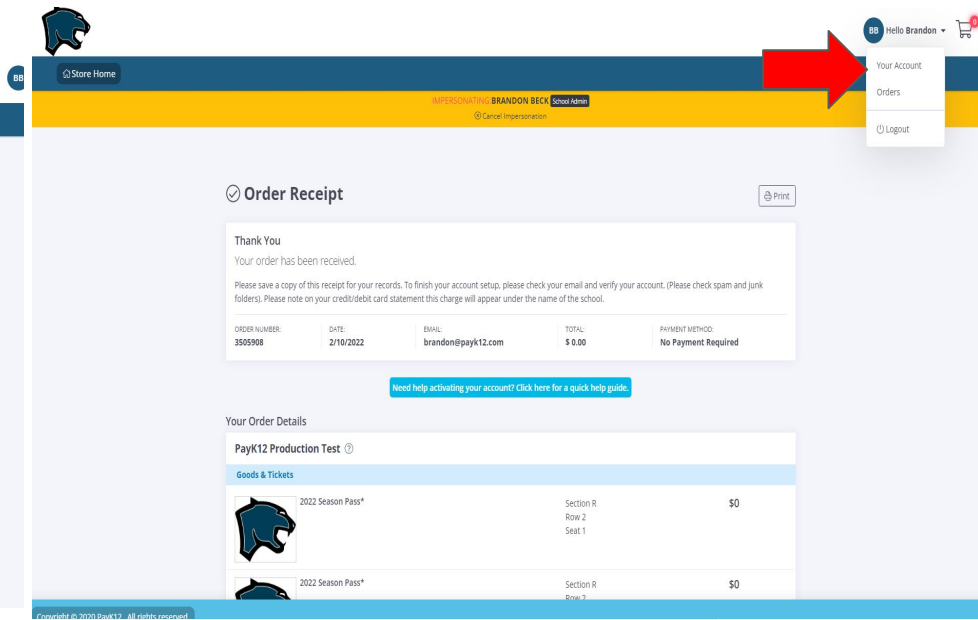
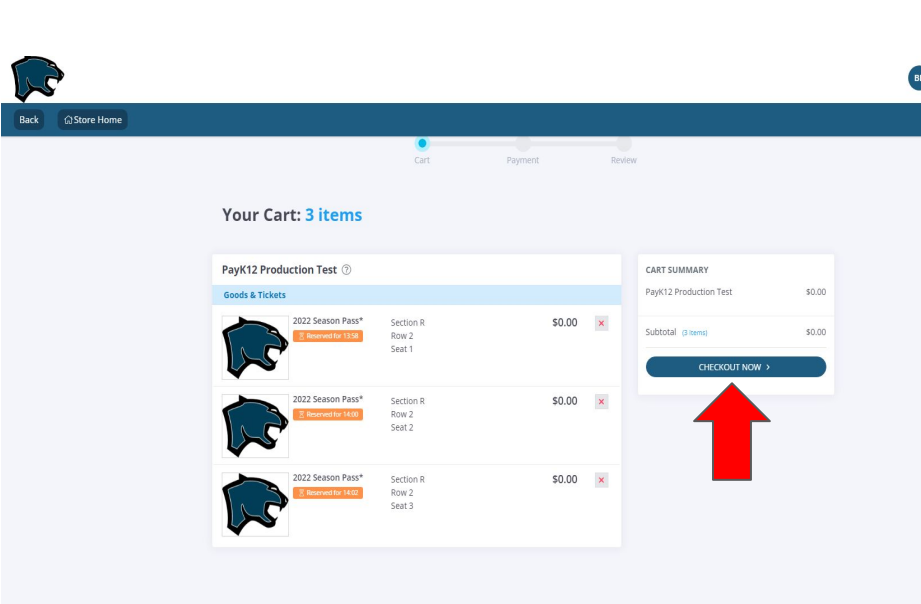
Search:

PASS	EXPIRES ON	
2021 Season Pass Pass #1 Purchased 02/10/2022 Seat 1, Section R, Row 2	12/15/2022	17 Days Left to Renew
2021 Season Pass Pass #2 Purchased 02/10/2022 Seat 2, Section R, Row 2	12/15/2022	17 Days Left to Renew
2021 Season Pass Pass #3 Purchased 02/10/2022 Seat 3, Section R, Row 2	12/15/2022	17 Days Left to Renew

- You will see a “RENEW” button to the right of each pass you own. Click “RENEW”.
- If you have multiple passes, click “RENEW” then “CONTINUE SHOPPING” to renew another pass and place it in your cart.
- Once you are ready to checkout, click “Checkout”



- Now you will check out and pay for your renewals. Type in your card information. Do not put any dashes or spaces in between your credit/debit card number.
- When you are done purchasing your passes, click your name in the top right corner and click “MY ACCOUNT”. Go back to “Tickets & Renewals” and you will see your new Season Passes.



- Please Note: The option to renew your season passes will not appear until renewal season starts. If you login before then and try to renew, the option will not be available.
- If you have any questions please contact 888-478-5273 ext. 303 or support@payk12.com

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